

# Outdoor Recreation Consortium



## Reimbursement Claim

Date \_\_\_\_\_

Grantees **registered for GST** may claim grants when allocated. They must supply their own **TAX INVOICE** requesting payment of the grant by FMC.

If a Grantee wishes FMC to make a payment directly to a Supplier then a **TAX INVOICE** from the supplier must be provided (this arrangement must be by **prior** agreement with FMC).

This form should be only be used by Grantees who are **not registered for GST**. Tax invoices (ie GST receipts must then be included in the claim for all items purchased or services supplied over \$50.)

Project:			
Contact Person:			
Name of payee:			
Bank Account of payee:			
Total of original Grant:	\$	Total of this claim:	\$

### Expenses claimed:

Date	Item	Supplier	Receipt Provided	Amount (Inc GST)
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
				\$
<b>TOTAL OF THIS CLAIM</b>				<b>\$</b>

Use a second page if required.

Send claim to [administrator@fmc.org.nz](mailto:administrator@fmc.org.nz)