



## Community Group Health & Safety Plan

### Acceptance Form

The Department of Conservation has reviewed the health & safety plan developed by:

\_\_\_\_\_

The above-named group will be undertaking the following community project:

\_\_\_\_\_

The following elements of the health & safety plan by the above community group have been reviewed and accepted by the Department of Conservation:

	Y or N
Community Group H&S Lead appointed	
DOC key contact confirmed	
H&S general standard of care in relation to the work activity clearly identified	
Responsibilities of team members in relation to the work activity clearly identified	
Date for review of H&S plan confirmed	
H&S Plan signed by community group representative	
Hazard and risk clearly identified for location and type of work	
On-site risk assessment process clearly identified	
Incident reporting process clearly identified	
H&S monitoring process discussed and agreed	

The health & safety plan has been reviewed and accepted by the Department of Conservation:

\_\_\_\_\_

Name

\_\_\_\_\_

Title & DOC District Office Name

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

#### For use when work is undertaken off public conservation land (land administered by the Department of Conservation):

The Land Owner (and/or Land Manager) has reviewed the H&S Plan for the above community group project and accepts its responsibility to inform and engage with both the Community Group H&S Lead and the DOC key contact to ensure that any out of the ordinary hazards and risks on their land are clearly identified. The Land Owner/Manager will communicate any changes to these risks, or new risks as soon as possible to both the Community Group H&S Lead and the DOC key contact. It is agreed that the community group will take responsibility for any hazards or risks they create or identify through the course of the work.

\_\_\_\_\_

Name of Land Owner or Land Manager

\_\_\_\_\_

Address of work site

\_\_\_\_\_

Signature

\_\_\_\_\_

Date